Policy

Port Security

Endorsed: Endorsed by GMT 14 March 2017, Approved by Board 30 March 2017.

Brief description

This Policy outlines Gladstone Ports Corporation's (GPC) commitment to providing operationally sound and cost effective security services.

Document information

Current version	3
First released	11/5/2007
Last updated	8/3/2017
Effective by	30/04/2017
Review frequency	Three yearly
Review before	April 2020
Audience	Board, CEO and Executive, all employees, contractors

Document accountability

Term	Position
Owner	Board
Custodian	Chief Executive Officer

Table of Contents

1. Policy purpose 3
2. Policy statement 3
    2.1 Security Objectives 3
    2.3 Policy Implementation 3
3. Policy scope 4
4. Policy monitoring and review 4
5. More information 4
6. Appendices 4
    Appendix 1 – Related Documents 4

1. Policy purpose

To maintain security of Gladstone Ports Corporation (GPC) facilities and ensure that GPC fulfils its legislative obligations under the Maritime Transport and Offshore Facilities Security Act 2003, (MTOFSA), in an effective and cost efficient manner.

2. Policy statement

2.1 Security Objectives

GPC's security objectives are:

- To provide a coordinated, consistent and effective whole-of-port approach to security;
- To comply with the International Ship and Port facility Security Code and Maritime Transport and Offshore Facility Security Act and Regulations 2003;
- To ensure that GPC meets it obligations under the Customs Act;
- To develop, implement and ensure the effectiveness of Maritime Security Plans for the Port of Gladstone, Port of Rockhampton, Port of Bundaberg and the MSIC Issuing Body Plan;
- To maintain the continuity and effectiveness of security infrastructure and access control systems to prevent unauthorised access to GPC buildings and terminals;
- To detect and deter unlawful protests and trespass at GPC facilities;
- To prevent criminal activities such as theft, or the transit of unauthorised items such as drugs, alcohol and weapons through GPC facilities; and
- To provide safe and secure public spaces.

2.3 Policy Implementation

These objectives will be achieved by:

- appointing an appropriately qualified and experienced Port Security Officer and deputies and ensuring that they are given the necessary support to fulfil their duties and responsibilities;
- applying a sound risk management approach to the delivery of security services at GPC;
- facilitating Port Security Committees and working groups, including representatives from maritime industry participants, state and federal agencies, at each port centre
- ongoing engagement with emergency services; Queensland Police Service, the Office of Transport Security and the Australian Border Force.
- undertaking security exercises, and conducting audits and reviews of security procedures and performance on a regular basis.
- investigating security and criminal activities occurring in areas under GPC's jurisdiction;

- ensuring that all GPC employees, contractors and port users are aware of, and comply with, their maritime security responsibilities
- regularly tendering for security services and actively managing the exercise of contracts by the selected port security service provider;

3. Policy scope

This Policy applies to all GPC officers, employees, contractors, port users and visitors entering GPC workplaces.

4. Policy monitoring and review

Conformance with this Policy will be monitored through external and internal audit processes.

Formal review, consultation and authorisation processes are to be led by the Safety Environment and Risk General Manager on a three (3) year cycle (or earlier as required) to ensure the Policy remains current and fit for purpose.

5. More information

This Policy will be available to all employees, contractors and consultants.

This document is uncontrolled when printed. The current version of this Policy is available through Gladstone Ports Corporation's Intranet.

If you require any further information, please contact the Security team.

6. Appendices

Appendix 1 – Related Documents

Legislation and regulation

Key relevant legislation and regulation, as amended from time to time, includes but is not limited to:

Type	What
Commonwealth Acts	Maritime Transport and Offshore Facility Security Act 2003
	Maritime Transport and Offshore Facility Security Regulations 2003